

## Central Bank of Malta Job Description

**Job Title: Senior Statistician**

**Office:** External, Payments and Securities  
Statistics Office

**Reports To:** Manager – External,  
Payments and Securities  
Statistics Office

**Department:** Statistics

**Date:** June 2026

**Job Purpose:**

To be responsible for the statistics and the dataset/s assigned, in particular Other Financial Institutions statistics, and to ensure that the statistical output/s are compiled and disseminated to fulfil national or international statutory statistical requirements, and that they are suitable for policy-making, economic analysis and research purposes; to give advice and to monitor developments in related European and other international statistical concepts and methodology; to conduct regular macro-statistical analysis on the assigned dataset/s; to be responsible for the planning, design, implementation and testing of such business processes in IT and other statistical information management systems.

**Technical / Functional Responsibilities:**

- To be responsible for the compilation of the assigned datasets, in particular, the quarterly “*Other Financial Corporations*” (OFI) dataset.
- To be responsible to conduct macro-statistical analysis and vetting of the assigned dataset/s using tools such as R so as to ensure the robustness of the statistics produced. To draft regular analyses reports using the Department’s business intelligence and other tools and deliver presentations to senior management on the results of the analyses undertaken.
- To be responsible for the regular dissemination/transmission of OFI statistics to national and international authorities as relevant, and to other internal and external users. To upload such statistics on the Bank’s website after authorisation from superiors is obtained.
- To liaise with and respond to queries raised by users including the ECB in the regular ‘*Country Report*’ on data quality.
- To evaluate, prepare, recommend and implement new user requirements in the assigned area.
- To keep abreast of the latest European and other international statistical standards and developments in the assigned statistical area and to provide support for statistical research activities in such areas.
- To undertake conceptual and methodological research, prepare advanced drafts of reports/papers, and advise senior management on the assigned statistical area.

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- To assist the office manager during meetings with counterpart officials from the Malta Financial Services Authority and the National Statistics Office; to liaise effectively and organise meetings with representatives of individual reporting agents as required, with other users/compilers within the Bank.
- To represent the Bank in national and international committees, working groups, task forces, and seminars, as necessary.
- To plan, design and give input in the creation of new or modified statistical information systems and to liaise in their implementation. To assist the development team in the design, validation, implementation, maintenance and to conduct User Acceptance Testing for the assigned statistical process (including new user requirements) implemented in INFOSTAT.
- To draw up, update and test the working instructions and to assist in the drafting and updating of the policies and procedures and the business impact assessments of the assigned dataset/s and in implementing audit recommendations.
- To act as secretary of internal committees and/or to take notes for record of meetings when requested.
- To collaborate with colleagues within the Office or the Department for the production of harmonised data sets.
- To report on activities undertaken and to ensure a high quality/standard of work and service throughout
- To perform any other duties and to undertake other ad hoc requests which may be assigned from time to time.

### **Competencies and Proficiency Levels**

#### **Within the context of their specific tasks, the incumbent is expected:**

- To be truthful and honest.
- To have a positive, can-do attitude.
- To share the Bank's intolerance of sexism, homophobia, xenophobia and racism, and to be respectful and caring towards others irrespective of sexual, religious and political orientation.
- To carry out their tasks professionally and ethically.
- To communicate effectively.
- To have a sense of the value of time and priorities.
- To respect security and confidentiality.
- To be able to lead and to work in teams as may be the case.

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**Where applicable, the incumbent will have the following competences at a specified level of proficiency**

<b>General Competencies</b>	<b>N/A</b>	<b>Level 1</b>	<b>Level 2</b>	<b>Level 3</b>	<b>Level 4</b>	<b>Level 5</b>
Analysis, research and problem solving				X		
Customer Care			X			
Computer and IT Literacy				X		
<b>Managerial Competencies</b>						
Strategic Thinking and Planning			X			
Promoting Change through Creativity			X			
Leading People and Performance			X			
Managing Relationships			X			
Operations, Processes and Information Management			X			
Industry Awareness and Understanding			X			
<b>Technical Competencies</b>						
Applied statistical methods				X		
Statistical Concepts and methodologies				X		
Data and Metadata Management			X			

### **Experience and Qualifications**

- A degree at MQF Level 6 in Mathematics and Statistics and Operations Research or Data Science or Banking and Finance or a related discipline together with two years' related work experience and demonstrate proven ability to perform the tasks pertaining to this position.

Graduate applicants with either full or near completion of any of the above qualifications, but who do not possess relevant work experience will be considered for the position of Statistician.

- A Master's degree at MQF Level 7 in the above-mentioned subjects or a related discipline will be considered as an asset.
- Must be flexible to new demands, be able to work on his/her own initiative or to contribute to the team effort.
- Ability to work under pressure and adhere to legally binding deadlines.
- Knowledge of statistical information solutions, such as the INFOSTAT modules and tools.
- Proficiency in the use of Microsoft Office applications is essential
- Knowledge of SQL or Python or R or other related programming languages.
- Knowledge of Power BI.
- Numerical skills and meticulous attention to detail are essential
- Must possess good communication skills as the incumbent is expected to liaise continuously with the NSO, the MFSA, MSE and the various reporting agents.

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**Working Relationships and Lines of Communication**

- |                 |  |
|-----------------|--|
| <b>Internal</b> | <ul style="list-style-type: none"><li>• All staff of the Office/Department as required.</li><li>• Office and other departmental staff to discuss recent domestic and international statistical developments and collaborate in the processing of statistics, methodological issues and recent developments with database compilers.</li></ul>  |
| <b>External</b> | <ul style="list-style-type: none"><li>• Innovation and Technology Services Department on statistical applications.</li><li>• National Statistics Office mainly to share information received from financial institutions and to discuss statistical methodologies.</li><li>• Credit and other financial institutions on data reporting matters.</li><li>• ECB for data transmission and queries.</li><li>• MFSA to assist in the discussions of new returns, conceptual and other coordination issues.</li></ul> |

**Physical Dimensions**

Nil

**To Be Completed by Each Employee in the Role**

<b>Employee Name</b>	
<b>Employee Signature</b>	<b>Date</b>
<b>Head of Department Signature</b>	<b>Date</b>